

DESCRIPTION OF SERVICES

To promote local government services to citizens residing in the upper section of the County, offer information and assistance to all segments of the population, and promote citizen participation in the County Government. The Office also staffs the County Historical Commission.

OBJECTIVES

Increase public usage of services available at the Satellite Office while maintaining high quality and professional support to citizens.

BUDGET SUMMARY

	FY 98 Budget	FY 99 Budget	FY 00 Budget
Personnel	\$ 87,161	\$ 86,161	\$ 90,333
Operating	9,149	10,452	10,574
Capital	0	3,850	0
Total	\$ <u>96,310</u>	\$ <u>100,463</u>	\$ <u>100,907</u>

PERSONNEL

Full-time Personnel	2	2	2
Part-time Personnel	1	1	1

WORKLOAD INDICATORS

	FY 98 Projected	FY 99 Projected	FY 00 Projected
Decals/Dog Tags Distributed	4,299	4,513	5,189
Building Permits Issued	537	563	605
Citizens Assisted	17,033	17,884	19,225

BUDGET COMMENTS

The budget increases by 4.3 percent for FY 1999 and less than 1 percent for FY 2000. A computer upgrade is programmed for FY 1999. The office plans to continue its current service efforts.